

# The ProjectFlow

## Blended E-learning and Experiential Programme (BEEP)

ProjectPro now offers the popular *ProjectFlow*<sup>®</sup> project management methodology course as a blended e-learning and experiential programme (BEEP).

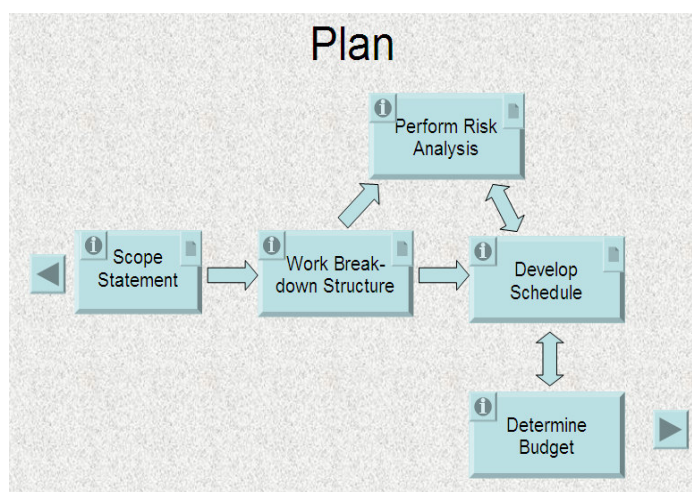
The ProjectFlow course comprises two parts:

- Part 1: delegates must complete an online e-learning project management course and pass the final test (six weeks)
- Part 2: attend the face-to-face experiential part of the *ProjectFlow*<sup>®</sup> (four consecutive days).

On registering for the *ProjectFlow*<sup>®</sup> course delegates receive a username and password to access Part 1, the online e-learning course. They also receive an electronic copy of the Project Management Institute's (PMI)<sup>®</sup> latest Project Management Body of Knowledge (PMBOK<sup>®</sup> Guide) 4th Edition to study during the e-learning course, which should take the delegate no longer than six weeks to complete. The ProjectFlow course covers the nine management areas of Integration, Scope, Time, Cost, Quality, Communication, Human Resources, Risk and Procurement, as well as the process groups of Initiating, Planning, Executing, Monitoring & Controlling and Closing. Delegates must pass the theory test on completing the e-learning course with at least 50% to proceed to Part 2.

Part 2 comprises four consecutive days of classroom and experiential training. Each learner receives a CD containing the *ProjectFlow*<sup>®</sup> methodology which is based on the latest PMBOK 4<sup>th</sup> edition. This methodology is used on the course to take the learners through the sequential flow of processes and documentation from Project Charter through all the phases to Project Close-out. Templates and sample documents are provided on the CD for ease of use and to maintain a consistent planning approach.

The first day of Part 2 of the *ProjectFlow*<sup>®</sup> is spent revising the theory taught on Part 1 and introducing the *ProjectFlow*<sup>®</sup> methodology.



On days two and three the teams must develop a major deliverable, namely a Project Management Plan. Using real-world tools such as notebook computers loaded with the *ProjectFlow*<sup>®</sup> methodology, Microsoft Project, PowerPoint, Excel, Access, Word, the course is placed in the correct context. The techniques learned are applied to test the learner's understanding thereof e.g. producing a scope statement, work breakdown structure, project organisational structure, risk

analysis, responsibility assignment matrix, activity networks, critical path analysis, budget, earned value management, etc.

At the end of day three each team member has an opportunity to present a portion of their Project Management Plan using presentation tools such as PowerPoint, flipcharts, etc. The facilitator gives feedback to the teams on the content of the Project Management Plan and the presentation thereof on the afternoon of day four.

On the morning of day four the teams execute the project that they have planned. The projects vary depending on the location and client requirements. ProjectPro supplies the building materials. Examples are:

- building and paddling rafts to execute a search and recovery exercise for a submerged treasure chest
- build a bridge to carry the team across an obstruction.



Projects and courses must all come to an end. On the afternoon of day four the last deliverable for the *ProjectFlow*<sup>®</sup> learners is to produce a close-out report on the achievement of project objectives and to document the lessons learned.

At the end-of-course function, after four days of intense effort, the delegates can at last relax and recall their experiences over well-deserved sundowners. Certificates of

Achievement are awarded to learners on successful completion of the *ProjectFlow*<sup>®</sup>.

Each learner receives an e-learning course, PMBOK Guide 4<sup>th</sup> Edition, a comprehensive course manual, a Project Management Guideline, a *ProjectFlow*<sup>®</sup> methodology CD, worksheets, ProjectPro T-shirt, team photo and a ProjectPro Certificate of Achievement. (lunch and refreshments included).



The *ProjectFlow* course also serves as excellent preparation for those wishing to obtain:

- Certification with the Project Management Institute (PMI)<sup>®</sup> as a Project Management Professional (PMP)<sup>®</sup>
- Registration with the South African Council of Project and Construction Management Professions (SACPCMP) as a Professional Construction Project Manager (Pr CPM)

Public *ProjectFlow*<sup>®</sup> courses are held regularly at the Centurion Lake Hotel, Gauteng. Visit our website [www.projectpro.co.za](http://www.projectpro.co.za) or [www.projectpropm.com](http://www.projectpropm.com) for course dates and fees. In-house courses can be arranged.